

## Terms of Reference

Title: **Governors' Curriculum and Achievement Sub-Committee**

Membership:

- The committee consists of not less than four Governors plus the Headteacher
- SLT representative(s): Bernie Lewis and Mark Williams
- The Sub-Committee may make recommendations to the governing body for the co-option of non-voting members.
- The Headteacher has full voting rights.
- No member of the school staff can be Chair of the Sub-Committee.

SLT Link: Deputy Head Teacher – Curriculum

Quorum: Three voting members including the Headteacher or SLT representative.

Meetings: A minimum of five meetings per academic year with at least one meeting per term.

### Guiding Principles

The Sub-Committee will apply the following principles when considering the curriculum in order to achieve the aims of the school:

- The curriculum should be broad, balanced, relevant, coherent and differentiated.
- It should promote the spiritual, moral, cultural, social, intellectual and physical development of students.
- It should prepare students for the experience and opportunities of life by developing a wide range of skills and ensuring they acquire the best possible qualifications.
- As far as possible, it should provide continuity of education for students entering school and leaving for further education.
- It should provide appropriate opportunities for all students regardless of race, gender, cultural background or ability.
- It should meet all statutory requirements.

### Terms of Reference

- To consider any in year applications for a place at Kingsmead, received when this committee is scheduled to meet
- To ensure the curriculum meets with all statutory requirements
- To develop, monitor and evaluate all relevant sections of the School Development Plan as required
- To establish, review and evaluate the curriculum model annually including the options pattern at KS4
- To establish, review and evaluate the curriculum development plan
- To recommend the staffing requirements of the curriculum and to promote curriculum development within the financial limitations set by the finance committee
- To establish, review and evaluate all procedures relating to assessment, testing and target setting
- To evaluate all public examination performance
- To monitor the ongoing progress of students across all phases and review and evaluate intervention strategy
- To establish, review and evaluate the Special Educational Needs policy and procedures ensuring compliance with statutory requirements
- To establish, review and evaluate both the policy for Gifted and Talented and procedures and opportunities made available through the policy
- To establish, review and evaluate procedures and policies for educational visits

- To establish, review and evaluate vocational and career opportunities within the curriculum
- To review, monitor and evaluate assessment and reporting process
- To establish, review and evaluate the curriculum complaints policy
- To receive annual updates on sections A3 (Achievement and Attainment) of the SEF, B2 (Curriculum and Achievement) of the Strategic Plan and to evaluate their impact through deep review
- To receive regular updates on sections C2 (Achievement) and C5 (Assessment and Reporting) of the Development Plan. To review impact and report to the full board meetings
- To receive regular reports from Lw and Wm on their specific areas of work in the school