

Kingsmead

CARE

ASPIRATION


RESPECT

DETERMINATION

Headteacher: Mark Griffin

Wiveliscombe, Taunton, Somerset TA4 2NE

 contact@kingsmead-school.com

 01984 623483

www.kingsmead-school.com

FINANCE & PERSONNEL MANAGER

Somerset Pay Spine, points 29 – 34, £25,951 - £30,153
Full time, all year round

Required for January 2018, a well-qualified, highly motivated and committed individual to assist the Business Manager with the Financial and HR functions of the Academy.

We are looking for an adaptable individual with a 'can do' attitude who is able to work within a team and by their own initiative.

This is a suitable position for a candidate who is looking to become a School Business Manager in the future.

Further details and an application pack are available from the school website under "Joining Us – Staff Vacancies"

This post requires clearance through the Disclosure and Barring Service (DBS)

Closing Date for applications: 12 noon, Monday 4th December 2017
Interview Date: Tuesday 12th December 2017
Start Date of Post: Monday 29th January 2018

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