

29th April 2019

Dear Year 11 students & Parents/Carers

Year 11: Arrangements for the Final Day & Study Leave

We are pleased to say that the vast majority of Year 11 students are continuing to work hard now the final term is underway. Exams have now started and your child has been issued with a personalised exam timetable. **The last day of school for Year 11 students is Thursday 23rd May 2019.** Please be aware of the following arrangements:

- Students are permitted to come into school on their last day wearing smart non-uniform and can bring in their school shirt to be signed by their friends at lunchtime. Only these shirts should be signed and no writing or drawings on skin will be allowed.
- Year 11 have an English Literature exam from 9.00am-11.20am (extra time finish 11.53am) and then breaktime in the East Block canteen only for 20 minutes. Students will then go to the rest of their usual Period 3 and 4 lessons.
- A picnic lunch will be provided **free of charge** on the field (weather permitting) at 1.15pm. Students will also receive a voucher for a free whipped ice cream (no cash payments) from a van on site.
- At 2.15pm students should arrive to the Dining Hall for a final assembly, bringing their coats/bags. This will be a celebration of their time in Year 11. At 3.35pm students should leave site as usual.

We want the last day to be an enjoyable and memorable day for both students and staff so it is important that standards of behaviour remain very high. Anyone who does not manage this will be sent home and he/she will not be allowed to attend the Prom (on Friday 21st June 2019). **Serious incidents may result in a student being disqualified from sitting exams at Kingsmead School.**

Study leave will start on Friday 24th May 2019. Please be aware of the following **rules that apply during Study Leave:**

- During Study Leave we expect each student to revise at home. Each of our Year 11 students has great potential which can only be realised with thorough revision and preparation for each and every examination. If you do not want your son/daughter to study at home they are welcome to revise in the designated revision room in school which will be displayed on a timetable in the foyer.
- Once Study Leave has started Year 11 students are not expected to wear school uniform but we do ask that they wear appropriate clothing for being in school to take examinations. The Sports Hall, where the bulk of the examinations take place, can be chilly, so layered clothing is recommended.

CARE

ASPIRATION

RESPECT

DETERMINATION

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Students who wear clothing that shows excessive flesh will be sent to Behaviour Support to collect school uniform.

- Your child has been provided with an examination timetable. He/she must attend at least 10 minutes before the designated start time with the right equipment for that examination, eg a calculator for Maths and Science exams (as well as the usual pens, pencil, ruler which should be in a clear pencil case or plastic bag). If you would like another copy of the exam timetable, please ask Mrs Stanford.
- Students who remain on school premises will be expected to revise in the designated room. Students will not be allowed to play football, sunbathe/'revise outside' or do any other activity on the school site during lesson times and should remember that the remainder of the school will be functioning normally.
- Some students may have signed up for extra revision sessions which have been organised by individual learning teams over the exam period in June.
- Students who have no further exams on a given day may revise in the designated revision room should they have to wait for school transport at 3.35pm or they may return home at an earlier time with transport provided by parents/carers.
- If a student does not comply with these procedures, his/her parents will be contacted and asked to collect him/her from school. In the event of such action being taken, the student will only be allowed back to school on the days when exams are to be taken.

We know that we can count on you to support us in ensuring that these Study Leave rules are adhered to. Maintaining routine and discipline during the Study Leave period is essential to ensure that each student gives his/her self the best possible chance of fulfilling his or her potential.

GCSE results day will take place on Thursday 22nd August 2019. Students should arrive to the Drama Studio at between 10am and 12pm. If unable to attend, your child may provide a friend with a note of authorisation to collect his/her results. Alternatively, he/she may provide us with a stamped self-addressed A4 envelope.

Finally, we would like to take this opportunity to say how much we have enjoyed working with this year group. It has been a privilege to have seen this group of young people grow and mature into the interesting and capable young adults that they have become. Kingsmead is very proud of them and they leave with our very best wishes for their future success and happiness.

Yours faithfully



Charlie Pierce
Assistant Head Teacher



Suzy Hake
Leader of Student Support Year 11