

June 2021

Dear Parent / Carer

## MUSIC TUITION

Welcome to Kingsmead's Music Department. All our instrumental tutors teach in the school on a private basis. Below are the arrangements if your child is interested in extra tuition outside of the music lessons taught as part of the curriculum:

- Tutors will liaise with and invoice parents directly, payments will be required in advance at the start of each term.
- A total of 30 lessons will be delivered over the year (not necessarily 10 per term).
- Students will be able to hire instruments from Somerset Music although parents will be responsible for the insurance of the instrument on school premises.
- It is the responsibility of the student/parent to inform the instrumental teacher in advance if they know they cannot attend a lesson due to a trip/exam/school activity. The teacher will then endeavour to rearrange the lesson.
- If a student misses a lesson without prior notice, e.g. forgot to attend, then the lesson will not be made up by the teacher.
- If the instrumental teacher is absent, then lessons will be made up later in the year. If there is not enough time to do so then an appropriate refund will be paid by the tutor.
- **Lessons can only be terminated at the end of each term and at least half a term's notice must be given in order to stop the lessons.**
- There is a subsidized price available to students who regularly take part in extra-curricular music ensembles and attend concerts (regularly = at least 75% attendance). Extra-curricular music ensembles include: School Choir, Singing Club, Samba and Orchestra (students can sing/play a different instrument than they are learning and still receive a subsidy, e.g. a student learning guitar can sing in the choir and receive a subsidised price).
- The full price will be charged initially. If the student qualifies for the subsidy, subsequent invoices will be adjusted accordingly, and the school will pay the tutor the difference.

**CARE**


**ASPIRATION**

**RESPECT**

**DETERMINATION**

Wiveliscombe, Taunton, Somerset, TA4 2NE

 [contact@kingsmead-school.com](mailto:contact@kingsmead-school.com)

 01984 623483

[www.kingsmead-school.com](http://www.kingsmead-school.com)

**The instrument lessons we are offer are:**

Woodwind – flute, clarinet, oboe, bassoon

Brass – trumpet, trombone, tuba

Strings – violin, viola, cello, double bass

Keyboard – piano, keyboard

Percussion – drum kit

Guitar – acoustic, electric, bass

Voice – singing

Please could you fill in the attached form and return to the **Finance Office** indicating your requirements for your child's instrumental lessons.

Yours faithfully

A handwritten signature in black ink, appearing to read 'R. Trowbridge', written in a cursive style.

Mr R Trowbridge  
Director of Finance and Operations

Head Teacher: Mark Williams

## Kingsmead School Instrumental Lesson Request Form

Student Name	
Tutor Group	
Instrument	
Start learning / continue learning	
Length of lesson required <ul style="list-style-type: none"> <li>• 30 minutes shared lesson</li> <li>• 30 minutes individual lesson</li> <li>• 20 minutes shared lesson</li> <li>• 20 minutes individual lesson</li> </ul>	
Parent name	
Parent email address	
Telephone Number	

I acknowledge that I will be contacted and invoiced by my child's music tutor and give permission for Kingsmead School to pass on this information to said tutor.

Signature.....

Date.....

**PLEASE RETURN TO THE FINANCE OFFICE**

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